



LD/AD

November 2009

Dear Parents/Carers

ATTENDANCE / HOLIDAYS

Important Information

Following the Governors' meeting on 21st October, it has been agreed that holidays in term time **WILL NO LONGER BE AUTHORISED** – as from the 2nd November 2009 except in exceptional circumstances.

The regulations do allow for **one application** of **up to 10 days holiday** leave in these **special circumstances**:-

- For service personnel and other employees who are prevented from taking holidays outside term-time and the holiday will have minimal disruption to the pupil's education.
- When the family needs to spend time together to support each other during or after a crisis.
- At the discretion of the Head Teacher based upon individual circumstances.

Alban, in line with other schools in Bedford Borough and Central Bedfordshire will be ensuring that Government regulations are implemented with regard to this issue.

Please find attached a copy of Local Authorities' guidelines for your information or visit the school's website for Alban's Holidays in Term Time leaflet.

Yours sincerely

Mrs L Dougall
Headteacher

